

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, August 13, 2020
4:30 p.m. – Jr./Sr. High Cafeteria**

- Call to Order: The meeting was called to order at 4:34 p.m. by Y. Ace-Wagoner
- Members Present: D. List (arrived at 4:46 p.m.), Y. Ace-Wagoner, W. Forsyth, T. Menzie, A. Phillips (arrived at 5:29 p.m.), J. VanValkenburg
- Members Absent: K. Carlson
- Executive Session: It was moved by W. Forsyth and seconded by J. VanValkenburg to enter executive session at 4:35 p.m. to discuss proposed, pending, or current litigation.
The motion passed 4 Yes, 0 No.
- Return to Public Session: It was moved by Y. Ace-Wagoner and seconded by W. Forsyth to return to public session at 5:28 p.m.
The motion passed 5 Yes, 0 No.
- Also Present: M. Edwards, L. Prinz, R. Stevens, P. McGee, B. Meister, B. Brown, R. Manfreda, R. Hannan
- President's Report: D. List said it was good to see everyone and hoped they were all having a great summer. The Upstate Institute is reinventing their training sessions due to COVID-19. She talked about the parent meetings and survey that are going on now for the opening of school and that the District has had a great response. The start of school is going to look a lot different, but she knows it can be pulled off and thanked everyone who has helped get us to where we are.
- Principals' Comments: P. McGee reported:
- The supply lists for school will be coming out shortly.
 - There are about 60 BOCES CTE students who will be going in person full days Monday and Tuesday to BOCES, Thursday and Friday at Byron-Bergen. They will be remote learning on Wednesday.
 - Graduation on the school campus worked out great this year and the weather was beautiful. Future plans include keeping graduation on the Byron-Bergen campus.
 - Student schedules should be completed by next week and sent out.
 - The 6th grade students are coming over to the Jr./Sr. High this year due to physical distancing requirements.
 - Both the 6th and 7th grade orientations will be virtual.

- Welcome and congratulations to Betsy Brown our new Jr./Sr. High Assistant Principal. We are very grateful to have Betsy working with us.

B. Meister reported:

- School is going to look very different this year. The Elementary School is able to bring back Pre-K through 5th grade in-person Monday through Friday.
- The 6th graders are moving to the Jr./Sr. High Building and will be following the Jr./Sr. High schedule for this year.
- Everyone is trying their hardest to make the building/classrooms as comfortable and “normal” as possible.
- Construction in the Elementary is almost complete and the building is looking great.

B. Brown reported:

- The District is reworking the teaching/learning expectations from last spring as the state expectations are much greater for the 2020-2021 school year. Last spring was very sudden and no one had a plan. The District is taking all that we have learned to make this school year the best educational experience we can.
- The 6th grade is a hot topic again this year. Due to Governor Cuomo’s standards and the need to physically distance, the 6th grade is again going to be located in the Jr./Sr. High. The difference for this year is that the 6th graders will be following the Jr./Sr. High schedule and only be following Cohort 1, 2, or 3. The 6th graders will be having specials in the Jr./Sr. High and their orientation will be virtual.

Director Of
Instructional
Services
Comments:

B. Manfreda reported that about 12% of families are choosing fully remote learning for their children. There are also a few more parents than last year choosing to fully homeschool their children. Per Governor Cuomo’s requirements, a teacher meeting was held today and it went very well. Next Monday, Tuesday, and Wednesday there will be parent discussion sessions on the schools re-opening plan.

Business
Administrator
Comments:

L. Prinz stated the record retention schedule (ED-1) has been revised and updated and is now called the LGS-1. She asked the Board to review the document in their drive and will be asking to adopt it at the next meeting. The second bus BAN bid closed, for the new buses, and were able to get a great interest rate. The Tax Levy Warrant is up for approval under New Business. There are three homeowners fighting their assessments at this time. For school taxes we are going to try credit card payments again through a new company called MuniPAY. The auditors are going about the audit virtually, we are sharing documents with them via a software.

R. Manfreda, M. Edwards, and L. Prinz are working on two federal grants due to COVID-19.

Academic Focus: None

Student Council Report: None

Superintendent's Comments: M. Edwards stated the 2020-2021 Instructional Calendar had to be modified to accommodate for the mandated COVID-19 training employees will have to take. The first day of school for students is September 14th and, as of right now, Juneteenth is scheduled for June 21, 2021. There are several additions under New Business: 12.6 – Revised 2020-2021 Instructional Calendar, 12.7 – Resignation – Elementary Teacher – Lynnette Gall (Eff. 8/12/20), 12.8 – Approval of 2019-2020 Funding of Reserves, and 12.9 – Approval – Special Education Teacher (Gr. 1-6) – Natalie Malick (Eff. 9/2/20).

Consent Agenda: It was moved by Y. Ace-Wagoner and seconded by J. VanValkenburg that the following consent agenda be approved:

Approval of Minutes

July 14, 2020

Financial Matters

General Fund Bills: Warrant A-5, Wire # 99124, \$264.16

Warrant A-6, Ck. # 19805-19825, \$46,310.82

Capital Fund Bills: Warrant H-1, Wire # 99125, \$375,008.00

Warrant H-2, Ck. # 2563-2566, \$415,028.10

Expendable Trust (TE) Fund Bills: Warrant TE-1. Ck. 500146-500147,
\$200.00

Monthly Treasurer's Report – June 2020

Personnel Matters

Resignations/Retirement:

None

Approvals:

Substitute Summer Food Service Worker – Victoria Priestley-Maid

Summer Hours –

Jillian Bradigan
Shana Feissner
Lisa Haller
Heather Hill
Michelle Matteson
Elizabeth Overhoff

Heather Painting
Brooke Partridge
Diane Crea-Powers
Jeanne Rivera
Elizabeth Swan
Alyson Tardy

Jr./Sr. High School Assistant Principal –

Elizabeth (Betsy) Brown (Eff. 8/17/20):

Elizabeth (Betsy) Brown, who has initial New York State certificates in the School Building Leader and School District Leader certification areas in the public schools of New York State, is hereby appointed to the 12 month, full-time position of Jr./Sr. High School Assistant Principal in the Jr./Sr. High School Assistant Principal tenure area to commence on August 17, 2020 and to end on July 1, 2022 (due to the fact that she was the Elementary School Assistant Principal from February 18, 2018). The salary during the 2020-2021 school year will be \$73,000.00 (pro-rated). All other terms and conditions of employment are as stated in the Byron-Bergen Administrators and Supervisors Association agreement.

Miscellaneous Matters

None

CSE/CPSE Review

None

The motion passed 6 Yes, 0 No

Policy Committee
Update:

None

Facilities
Committee
Update:

The Facilities Committee met on July 21st at 3:00 p.m. and the construction is on point to finish as scheduled.

Budget Committee
Update:

None

Audit Committee
Update:

None

SOAR Update:

None

Positive
Recognition:

None

Approval –
Resolution
Amending
2020-2021
Projected
Revenue,
Increase Use
Of Appropriated
Fund Balance
And Reserves

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to approve the Resolution Amending the 2020-2021 Projected Revenue, Increase Use of Appropriated Fund Balance and Reserves.

RESOLUTION FOR
AMENDMENT OF THE 2020-21 PROJECTED REVENUE
AND INCREASE USE OF APPROPRIATED FUND
BALANCE & RESERVES

August 13, 2020

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO SUPPLEMENT REVENUE BY AMENDING APPROPRIATED FUND BALANCE & RESERVES AS ORIGINALLY BUDGETED FOR BY BYRON BERGEN CENTRAL SCHOOL (the School) FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, the School is anticipating a decrease in the 2020-21 Foundation Aid portion of State Aid revenue due to the impact of COVID-19 on the New York State economy and Governor Andrew Cuomo's executive orders; and

WHEREAS, the School desires to amend its 2020-21 projected revenue and increase its use appropriated fund balance & reserves to offset a decrease in projected Foundation Aid; and

WHEREAS, the increase in appropriated fund balance & reserves reflects a 10% decrease in the 2020-21 Foundation Aid portion of State Aid;

WHEREAS, Governor Andrew Cuomo and New York State Comptroller Thomas DiNapoli have stated schools could expect a reduction in Foundation Aid of 10% up to 20% during the 2020-21 school year; and

WHEREAS, money used to increase the appropriated fund balance & reserves comes from undesignated fund balance; and

WHEREAS, the appropriating of additional sums of money to supplement revenue, as contemplated by this Resolution, do not exceed the total amount of estimated revenue and expenditures as originally authorized by the Board of Education and the School

District Residents on April 27, 2020 and June 9, 2020, respectively, for budget year 2020-21.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BYRON BERGEN CENTRAL SCHOOL AUTHORIZES THE CHANGES TO PROJECTED REVENUE AND APPROPRIATED FUND BALANCE & RESERVES AS PRESENTED:

Section 1. That the 2020-21 estimated revenues and appropriated fund balance & reserves for the general fund are adjusted as follows:

Revenue Sources	Original Projected Budget 2020-21	Revised Projected Budget 2020-21
Local property tax & STAR	\$9,024,961	\$9,024,961
Other tax items	\$117,523	\$117,523
Sales tax	\$25,000	\$25,000
Charges for services	\$12,000	\$12,000
Use of money & property	\$104,000	\$104,000
Other revenue	\$245,000	\$245,000
State aid	\$14,751,316	\$13,912,996
Federal aid	\$20,000	\$20,000
Reserves	\$0	\$138,320
Appropriated fund balance	\$300,000	\$1,000,000
Total	\$24,599,800	\$24,599,800

Section 2. This resolution shall take effect immediately.

The motion passed 6 Yes, 0 No.

Approval –
2020-2021
Rockland
County
Cooperative
Bid Resolution

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the 2020-2021 Rockland County Cooperative Bid Resolution.

RESOLUTION OF BOARD OF EDUCATION
FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE
BID COORDINATED BY ROCKLAND COUNTY
FOR
Various Commodities and/or Services as Listed in This Resolution

WHEREAS, The Board of Education of Byron Bergen Central School District (the School District) wishes to participate in the Cooperative Bidding Program conducted by Rockland County for the purchase of various commodities

and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 19-o; and

WHEREAS, the School District, more particularly, wishes to use the “piggy back clause” and purchase various commodities and/or services from bids awarded by Rockland County who previously conducted a cooperative bid as listed and checked below (check “yes” or “no”):

PARTICIPATION

	YES	NO
Masks – 3 Ply Ear Loop –Latex Free	<u> X </u>	<u> </u>

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Rockland County as a representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, that Rockland County is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Rockland County and use the “piggy back clause” to purchase items

	AYES	NAYS
Debra List	X	
Yvonne Ace-Wagoner	X	
William Forsyth	X	
Tammy Menzie	X	
Amy Phillips	X	
Jennifer VanValkenburg	X	

The motion passed 6 Yes, 0 No.

Approval of
2020-2021
Tax Levy

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by T. Menzie to approve the 2020-2021 Tax Levy.

RESOLUTION TO CONFIRM TAX ROLLS
AND
AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2020-2021 school year a sum not to exceed \$9,024,961;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

2020-21 Total Amount to Raise from
Property Tax Levy

Town	Adjusted Taxable	Eq Rate	STAR Amount	Levy Amount Paid by Taxpayers	Total Amount Collected
Batavia - Genesee	10,024,494.00	98.00%	59,805.54	178,114.94	237,920.48
Bergen - Genesee	181,401,845.00	100.00%	688,478.73	3,533,067.14	4,221,545.87
Byron - Genesee	113,575,299.00	100.00%	499,222.01	2,142,452.54	2,641,674.55
Elba - Genesee	1,887,429.00	100.00%	10,186.50	33,713.65	43,900.15
LeRoy - Genesee	7,571,698.00	96.00%	39,714.83	143,735.06	183,449.89
Stafford - Genesee	44,627,336.00	100.00%	150,537.33	889,206.46	1,039,743.79
Riga - Monroe	25,701,543.00	93.00%	75,068.44	521,445.77	596,514.21
Sweden - Monroe	50,592.00	100.00%	-	1,092.01	1,092.01
Clarendon - Orleans	2,389,281.00	94.00%	9,180.78	49,939.26	59,120.04
	387,229,517.00		1,532,194.15	7,492,766.84	9,024,960.99

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2020 and end October 30, 2020 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of two (2) percent added

The motion passed 6 Yes, 0 No.

Approval of
2020-2021
Natural Gas
Bid Results

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by Y. Ace-Wagoner to approve the 2020-2021 Natural Gas Bid Results and purchase natural gas through Energy Mark. The motion passed 6 Yes, 0 No.

Approval of
2021-2022
Genesee Valley
BOCES
Cooperative
Bidding Resolution

Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by J. VanValkenburg to approve the 2021-2022 Genesee Valley BOCES Cooperative Bidding Resolution. The motion passed 6 Yes, 0 No.

Approval of
Revised
2020-2021
Instructional
Calendar

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the Revised 2020-2021 Instructional Calendar. The motion passed 6 Yes, 0 No.

Approval of
Resignation –
Lynnette Gall
(Eff. 8/12/20)

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by A. Phillips to approve the Resignation – Lynnette Gall (Eff. 8/12/20). The motion passed 6 Yes, 0 No.

Approval of
2019-2020
Funding of
Reserves

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by Y. Ace-Wagoner to approve the 2019-2020 Funding of Reserves. The motion passed 6 Yes, 0 No.

Approval of

Upon the recommendation of the Superintendent, it was moved by

Special
Education
Teacher (Gr. 1-6)
Natalie Malick
(Eff. 9/2/20)

A. Phillips and seconded by J. VanValkenburg to approve Special Education Teacher (Gr. 1-6) Natalie Malick (Eff. 9/2/20). Natalie Malick, who is holds initial certification in Students with Disabilities (1-6), Childhood Education (1-6), and Literacy (B-6) areas in the public schools of New York State, is hereby appointed to the position of Special Education Teacher (Gr. 1-6) in the Special Education tenure area for a probationary period of four (4) years to commence on September 2, 2020 and to end at the end of the day on the first day of the school year in September, 2024. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 3.
The motion passed 6 Yes, 0 No.

Comments from the Audience:
None

Information/Announcements/Reports:
The Board discussed the NYSSBA Convention now being virtual and Y. Ace-Wagoner doing the voting on the resolutions.

Requests Requiring Board Consideration:
None

Review of Next Meeting's Agenda:
Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 6:21 p.m.
The motion passed 6 Yes, 0 No.